

# SAFETY PASSPORT

## INTRODUCTION

The IWK Safety Passport is designed to enable IWK to improve health, safety and environmental awareness. The programme will also benefit our business practices together by creating a culture in reducing accident rates and incident related costs at the same time ensuring environmental requirements are met with vendors. The course provides basic knowledge of health and safety and complements on-site induction, enabling workers to work more safely and with lower risk to themselves, others and the surroundings. This training meets the statutory requirements of the Health and Safety in Workplace and in line with Environmental Awareness Consideration

## TRAINING STRATEGY

Upon completing the course, participants will cover:

IWK Safety Passport requirements and matters related to the issuance and use of Safety Passport and are applicable to IWK Contractor and sub-contractor/vendor employees working at IWK premises.

## TARGET AUDIENCE

Leaders, Heads, Managers, Supervisors, Senior Executives, Executives and anyone wishing to gain insights on how to promote work with IWK as safely as possible with lower risk to themselves and others including preservation of environmental requirements.

## ACTIVITIES

- Videos: Examples of Hazards and Practises
- Case studies: Health and Safety Experience at IWK
- Brainstorming: Solutions to a Sound work and environment experience
- Role plays: Presentations

## SCHEDULE

### Morning Session

8.00 a.m.	Registration followed by Meet and Greet introduction <b>Part 1 Company Safety Policy &amp; Legal Requirements</b> <b>Part 2 Hazards/Risk and Critical Work Instructions</b>
9.45 a.m.	Coffee Break
10.00 a.m.	<b>Part 3 Accident Investigation and Lessoned Learned</b>
12.00 p.m.	Programme Ends

### Afternoon Session

1.45pm	Registration followed by Meet and Greet introduction <b>Part 1 Company Safety Policy &amp; Legal Requirements</b> <b>Part 2 Hazards/Risk and Critical Work Instructions</b>
3.30pm	Coffee Break
3.40pm	<b>Part 3 Accident Investigation and Lessoned Learned</b>
6.00p.m	Programme Ends

## 5 VENUE

1. Bukit Jalil, Kuala Lumpur : (Morning Session / Afternoon Session)
2. Kuantan, Pahang : (Morning Session / Afternoon Session)

**Course Fee  
RM50**



Sg Besi Regional Sewage Treatment Works,  
Lot 33519,  
KL-Seremban Highway, Bukit Jalil,  
57000, Federal Territory of Kuala Lumpur

Contact : Sara  
Phone: 603-8996 7514  
Fax: 603 8994 3032  
Email: [noorzn@iwk.com.my](mailto:noorzn@iwk.com.my)

# REGISTRATION FORM



**Indah Water Konsortium Sdn. Bhd.**

Training coordinator:

**Indah Water Training Centre (IWTC)**

Sg. Besi Regional Sewage Treatment Works,

Lot 33519, Bukit Jalil, KL-Seremban Highway, 57000 Kuala Lumpur.

Tel: +(6) 03-8996 7514/12 Fax: +(6) 03-8994 3032

Att : **Noor Siti Sara Nazli**

Email: **noorzni@iwk.com.my**

**Please Select (✓) Venue and Time:**

<b>Bukit Jalil, Kuala Lumpur (Morning Session) : 29 Jan 2019</b>	<input type="checkbox"/>	<b>Bukit Jalil, Kuala Lumpur (Afternoon session) : 29 Jan 2019</b>	<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>
<b>Kuantan, Pahang (Morning session) : 20 Aug 2019</b>	<input type="checkbox"/>	<b>Kuantan, Pahang (Afternoon session) : 20 Aug 2019</b>	<input type="checkbox"/>

\*You may choose your preferred training date and IWK will assist if possible to accommodate your chosen date.

## Participants

Name:	Name:
NRIC:	NRIC:
Designation:	Designation:
Email:	Email:
Mobile Num:	Mobile Num:
Name:	Name:
NRIC:	NRIC:
Designation:	Designation:
Email:	Email:
Mobile Num:	Mobile Num:

## Company

Name:
Address:
Tel:
Fax:
E-mail/Website:

## Company Contact Person

Name:
Designation:
Email:
Mobile Num:

## Company Authorised Signatory

## Signature & Company's Chop

Name:	
NRIC:	
Designation:	
	Date:

\*Fees include training materials, tea breaks, lunch, examination/evaluation and site visit.

Enclosed herewith is a ONLINE PAYMENT (MAYBANK2U), LOCAL ORDER/COMPANY CHEQUE No: \_\_\_\_\_ for the sum of RM \_\_\_\_\_

Please ensure that cheque is payable to "INDAH WATER KONSORTIUM SDN BHD",

Account No. : **5140 5724 2399 (MAYBANK)**